

Town of Walden

APPLICATION FOR A SIGN PERMIT

APPLICANT / BUSINESS INFORMATION

APPLICANT NAME _____ BUSINESS NAME _____

APPLICANT PHONE _____ BUSINESS PHONE _____

APPLICANT MAILING ADDRESS _____

BUSINESS ADDRESS _____

SIGN DESCRIPTION (check all that apply)

Freestanding _____

Wall _____

Painted on wall _____

Illuminated _____

Freestanding _____

Double sided-faced _____

Temporary Sign _____

PLEASE READ THE ATTACHED ORDINANCE AND SUBMIT ONE COPY OF THE FOLLOWING DRAWINGS AND DETAIL FOR ALL PERMANENT SIGNS.

- Site plan showing all existing and proposed signs on property.
- For freestanding signs, a site plan should include the location of signs and the relationship to existing buildings and other site features on the property.
- Wall elevations with dimensions and sign locations.
- Drawing(s) depicting height, width and depth of proposed sign(s). Include details showing how sign is attached to wall or grounds.
- Drawing(s) of proposed sign showing text, logos, colors, etc. With dimensions.
- Electrical and structural engineering details.
- Information illustrating the design and type of lighting, if any.

TEMPORARY SIGNS

Temporary signs shall be no larger than 28" x 36".

Date requested for temporary sign _____ to _____.

Permits for temporary or special event signs shall be issued to civic, public, charitable events sponsored by any public, civic, charitable or community organization or group. The Town shall authorize the erection of a temporary sign or special event sign only within areas specifically designated for a total of five consecutive days. Any person who fails to promptly remove a temporary sign may be denied a future permit for a temporary or special event sign. Only one sign may be issued for a designated area at any one time.

Locations approved for the temporary sign are at the top of the W Road or the intersection of Anderson Pike and Taft Highway.

Approved _____

Denied _____

Town Administrator

Date